

Charging and Remissions Policy Academic 2023

Aim of policy

The aim of this policy is to ensure that the Fee Schedule of the setting is fair and equitable.

At Coten End Pre-school CIO we offer places to families receiving child care funding and for those parents wishing to pay for private fees.

We accept the following funded children:

- 2year old funding – is accessible the term after a childs 2nd birthday -- parents/carers must meet certain criteria to be able to claim
- 3 -4 year old funding – is universal funding for all children and can be accessed the term after the childs 3rd birthday
- 30 hours child care – this can be applied for if parents /carers meet certain and can be accessed the term after the childs 3rd birthday. Please check the sites bellow for changes to this entitlement.

More information on funding can be found at the following pages

<http://www.warwickshire.gov.uk/childcarecosts>

[30 hours free childcare - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

How can I use my funding?

All funded hours may be used between the hours of 8.45am – 11.45am and 12.15pm – 3.15pm

What will I be charged for?

There will be charges for the following sessions: Wrap around care - 8.15am – 8.45am or 3.15pm – 3.45pm.; lunch club.

All trips and extracurricular activities are chargeable – but these are optional choices to parents.

Invoices and payments

- Invoices are raised monthly, these clearly state which hours are funded and which charges you are paying for.
- A late payment charge of £23 is applied to payments made after the requested date.
- We accept payments via; bank transfer, cash, Tax Free credits and Childcare vouchers

All privately paid fees are due if your child attends sessions booked or not.

Our private fee schedule can be obtained directly from the setting.